

**Professional Licensing Agency**  
402 West Washington Street  
Room W072  
Indianapolis, Indiana 46204



**Michael R. Pence**  
*Governor of Indiana*  
**Nicholas W. Rhoad**  
*IPLA Executive Director*

To: Applicant Referee

The individual named on the attached form is an applicant before this board for registration as a professional engineer or land surveyor and has submitted your name as a reference who has a personal knowledge of their experience.

While all reference evaluations will eventually become public information, and available to the applicant, your candid reply is critical. For your information, the applicant has subscribed and sworn to the following oath;

“I authorize those whom I have given as references, whether they may be an individual, a company, or an institution, to furnish the Indiana State Board of Registration for Professional Engineers or board of Registration for Land Surveyors information concerning my education, experience, character and suitability for practicing engineering or land surveying. I agree to release and hold harmless any individual company, or institution and any person or persons connected therewith from Liability imposed by law in furnishing such information.”

This board is required to register only applicants who meet registration standards designed to safeguard life, health and property. Your participation in this process will enable the board to make a fair evaluation of this applicant's qualifications.

Please return your evaluation in the enclosed envelope, seal it, place signature across the seal and forward to the applicant. The applicant must then forward the application with all sealed reference letters to the Indiana State Board of Registration for Professional Engineers or Board of Registration for Land Surveyors.

Thank you for taking the time to provide this board with the requested information.

**INDIANA STATE BOARD OF REGISTRATION FOR PROFESSIONAL  
ENGINEERS AND  
STATE BOARD OF REGISTARTION FOR LAND SURVEYORS**

Enclosure (s)